

UNITE EVENT REQUEST

EIELSON 2024

APF:	NAF:
This section completed by C3	

Have a question? Contact me:
DSN: 377.7775 • Cell: 907.482.7483

****Event POC will also need to complete POC Agreement****

Squadron/Flight/Shop/Unit:



Event Date:	Projected Location:
Unite POC:	Cell & DSN:
Event POC: (include rank)	Cell & DSN:
Projected Event Duration: start:	end:
TOTAL People Expected (include Dependents):	Dependents:
Projected Out of Pocket (\$) (What Unite will not Cover):	

EVENT DESCRIPTION: *WHAT ACTIVITIES WILL YOUR UNIT BE DOING?*

UNITE CANNOT SUPPORT:

- Anything military related (Commander's Calls, Hail & Farewells, Off-sites, etc.) - recreation must be the focus
- Luncheons/dining-only events, award events, Christmas parties, banquets, base-wide events
- Events combined with other resiliency funds (P2, chapel, True North, etc.) - booster club/personal funds okay
- Please contact your C3 for more information on use of Unite funds

ACTIVITY/EQUIP RENTAL/SUPPLIES/ADMISSION/COMMISSARY SURCHARGE FUNDING BREAKDOWN: ALLOCATED:

*****LIST ITEMS WITH PRICE & FROM WHERE*****
(EX: MARINA: KAYAK = \$15, PAVILION \$35 + ODR: CHARCOAL GRILL = \$50)

Total APF Requested:

FOOD/BEVERAGE(NAF)FUNDINGBREAKDOWN:

ALLOCATED: \$5.00 PER PERSON

****LIST ITEMS, FROM WHERE & PRICE ALLOCATION****
(EX: BURGERS, BUNS, SIDES, DRINKS FROM COMMISSARY ≈ \$270)

Total NAF Requested:

*Done prior to
CC signature* →

**Reviewed and Approved by
COMMUNITY COHESION COORDINATOR (C3):**

**COMMANDER or APPOINTED DESIGNEE
Signature/Approval:**

ALL EVENTS REQUIRE A COMMANDER'S SIGNATURE OR DESIGNEE & APPROVAL FROM THE AIR FORCE SERVICES CENTER